

ACCESS TO JUSTICE Annual Work Plan - 2012

Country: Malawi

UNDAF Outcome (4.1): National institutions foster democratic governance and human rights to promote transparency, accountability, participation and access to justice for all especially women and children by 2016

Expected CP Outcome (4): National institutions effectively support transparency, accountability, participatory democracy and human rights

Expected CP Output:

Governance SWAP, national investment & capacity development plan; Strategic & capacity development plans for Parliament, Ombudsman, MHRC, MEC

Lead Coordinating Partner: Ministry of Justice

Other Implementing Partners: Democratic Governance Sector Working Group institutions

The Access to Justice programme started in 2008, to enhance the coordination of the justice sector, under the common view that access to justice can be dramatically improved if the justice sector is developed through a programme based approach to coordinate assistance based on the desired impact rather than assisting individual institutions such as courts, prisons, or paralegal services. The institutional arrangements to manage the sector wide justice programme are under discussion and the institutions that will constitute the coordinated mechanism in the administration of justice have been involved through participative stakeholder meetings at policy and technical levels.

The Democratic Governance Sector Working Group is one of the sixteen sector working groups for Malawi and will clearly be defined into two Sub Sectors- the Justice Sub Sector and the Democratic Accountability Sub Sector- based on the interrelated operational mandates between institutions and to facilitate sector wide dialogue. These two sub sectors and all nineteen institutions are aggregated under the Democratic Governance Sector and will be sub clustered in view of their contributing roles and operational mandates.

An important component in this programme is to facilitate the policy framework and strategic planning for the whole Democratic Governance Sector. The Technical Specialist for Justice has successfully facilitated the process jointly with Government through justice stakeholders meetings. Institutions that constitute the coordinated mechanism in the administration of justice have been involved through a participative approach at policy and technical levels. The Democratic Accountability Subsector, led by the office of the Ombudsman is supported by a Technical Specialist who facilitates the coordination and kick started the first activities on Accountability and Transparency. The overall SWAp arrangement is coordinated by an international SWAp Manager placed in the PPU in MoJ to support the Sector Secretariat. A component on indicator development and M&E framework is integrated in the work plan and supported by the Global Program and Oslo Governance Centre.

The program will be implemented by the Ministry of Justice that will be responsible for the implementation of all activities in this AWP, monitor and provide monthly financial reports and quarterly progress reports to UNDP. Following the implementation of Harmonized Approach to Cash Transfer (HACT) modalities, advances will be disbursed directly to the implementing partner on a quarterly basis upon receipt of a satisfactory progress report.

Programme Period: (extended by one year)	2008-2012
Programme Component:	Good Governance
Intervention Title	Access to Justice
Budget Code:	Award 00049362
	Project id: 00060132
Duration:	One year (2011)

Estimated annualized budget: 1,083,073.28\$ USD	
Allocated resources:	1,083,073.28 \$ USD
UNDP/TRAC	732,330.00 \$ USD
UNDP/ONE FUND	138,943.00 \$ USD
Irish Aid CS	211,800.28 \$ USD

Agreed by Implementing Partner:

Ministry of Justice and Constitutional Affairs:

A. D. Kamanga

Date : Lilongwe, Malawi

13/2/2012



Approved by UNDP Agency:

UNDP Resident Representative:

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Date : Lilongwe, Malawi

10/2/2012



EXPECTED CP OUTPUTS and indicators including annual targets	KEY ACTIVITIES/ANNUAL OUTPUT TARGETS <i>List all activities including M&E to be undertaken during the year towards stated CP outputs</i>	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET	
		Q1	Q2	Q3	Q4		Source of Funds	Budget Description Amount
IMPROVE ACCESS TO JUSTICE AND STRENGTHEN INTERNAL SECURITY								
	<p>UNDAF Outcome 4.1: National institutions foster democratic governance and human rights to promote transparency, accountability, participation and access to justice for all especially women and children by 2016.</p> <p>UNDAF AP Output 4.1.1: Democratic Governance sector wide approach inclusive of sector strategy, M&E indicator framework, investment and capacity development plan encompassing national democratic accountability and justice institutions operationalised.</p> <p>Indicators 4.1.1: Number of stakeholders aligning their support to sector funding mechanisms (2010: 0; 2016: 30) <i>Baseline: 0</i></p> <p>Number of democratic accountability and justice institutions (sector institutions) using M&E framework for evidence based policy formulation (2010: 0; 2016: 19) <i>Baseline: 0</i></p> <p>Number of sector institutions implementing Capacity Development activities</p>							

Baseline: 0	Annual Results 2012:	2.1 : Establish Sector Wide Approach to improve coordination among governance sector institutions	X	X	X	X	X	UNDP	USD
1. Nationally owned 5 year Democratic Governance Sector Strategy developed	National Indicator Framework on Democratic Governance developed	a) Two policy makers coordination meetings involving all core Government agencies in democratic accountability and Justice, the Ministry of Finance to decide on an appropriate coordinated governance sector (January and August)	X	X	X	X	X	Ministry of Justice; Ministry of Home Affairs; Prisons; Judiciary; Law Commission, Ministry of Finance; Police; Malawi Law Society; Law School; Service Commissions in the Justice sector	5,000
2. National Indicator Framework on Democratic Governance formulated	Realistic, feasible and gender sensitive 5 year sector budget presented	b) Three Consultative Meetings of all Technical Task Force comprising representatives from relevant Government justice delivery departments – every two months. (January – August – November)	X	X	X	X	X	The Office of the Ombudsman; The Anti Corruption Bureau; The Malawi Human Rights Commission; The Financial Intelligence Unit; The National Assembly; The Electoral Commission; The Democracy Consolidation Program	5,000
3. Investment and capacity development plan for Democratic Governance	Draft communication and resource mobilization strategy presented to stakeholders for validation	c) Three Consultative Meetings of all Technical Task Force comprising representatives from relevant Democratic accountability sub sector institutions – every two months. (January – August – November)	X	X	X	X	X	Development Partners: UNDP; DFID; EU; UNICEF; IRISH AID; IRISH EMBASSY; USAID; RNE	7,500
4. Realistic, feasible and gender sensitive 5 year sector budget presented	The process of establishing the Democratic Governance Secretariat started	d) Two consultative meetings between development partners and representatives from relevant Ministries.	X	X	X	X	X	73100 - Meeting Rooms	3,000
5. Draft communication and resource mobilization strategy presented to stakeholders for validation	The process of establishing the Democratic Governance Secretariat started	e) High Level meeting for Political Leadership	X	X	X	X	X	75700 Workshop and Conferences	500
6. The process of establishing the Democratic Governance Secretariat started								75700 Workshop and Conferences	1,500
									Sum output 1: <u>USD 22,500</u>

2.2 Conduct Needs Assessment for Democratic Governance Sector	a) Final editing of Democratic Governance Sector Baseline Survey	X					Ministry of Justice; UNDP, NSO	UNDP/On e UN	71300 Contractual Services – Individuals	7,000		
	b) Last tranche Democratic Accountability Baseline Survey	X							72100 Contractual Services – Companies	42,000		
	c) Publishing of the Democratic Governance Baseline Survey	X							72500 Supplies	5,000		
	d) Launch of the Democratic Governance Baseline Survey	X							75700 Workshop and Conferences	2,000		
										72700 - Hospitality/Catering-	3,000	
												Sum output 2: <u>USD 59,000</u>

2.3: Strengthen Capacity of PPU's of sector institutions to effectively participate in the Democratic Governance Sector												
a) Advocacy and Networking activities for PPU and UNDP technical support staff	X	X	X	X	X	X	X	X	X	X	X	X
b) Training of key PPU and OoO staff in Financial Management, Reporting, Gender, HRBA	X	X	X	X	X	X	X	X	X	X	X	X
c) Study Tour for 3 officers to one best practice pilot country in the region on a coordinated SWAP sector.	X											15,000
d) Procurement of Office Equipment, Furniture	X											20,000
e) Technical Specialist for Access to Justice	X											165,600
f) Technical Specialist/SWAP Manager	X											165,600
g) Technical Specialist for Democratic Accountability	X											156,613.28
h) Senior Governance Advisor UNDP	X											175,500
i) (4) UNDP Young Professional – Lawyer, Economist, Political Scientist, Communication												60,000
												Sum output 3 <u>USD 758,313.28</u>

	2.4 Development of a common policy and planning framework				UNDP, all Sector Stakeholders	UNDP/Irish Aid	
	a) Recruitment of 3 consultants to coordinate a multi stakeholder consultation process and draft a 5 year sector strategy	X	X	X		UNDP/Irish Aid	71200 - Contractual Services – Individuals (international) 99,760 71300- Contractual Services – Individuals (local) 41,000 71300 Contractual Services – Individuals (local) 41,000
	<i>Multi stakeholder consultations:</i>						
	b) Sector Working Group Consultative Workshops (2)	X	X	X			75700 - Workshops and Conference 5,000 73100 - Meeting Rooms 13,000 75700 - Workshops and Conference 8,000
	c) Consultative Meetings for the Thematic Working Groups (8)	X	X	X			75700 Workshops and Conference 5,000 73100 - Meeting Rooms 5,000
	d) National Consultative Workshop (1)	X	X	X			75700 - Workshops and Conference 7,000 73100 - Meeting Rooms 6,000
	e) Sector Working Group Validation Workshops (3)	X	X	X			75700 - Workshops and Conference 7,000 73100 - Meeting Rooms 6,000
	f) Printing and Publishing					unfunded	72500 - Supplies:
	g) Launch of Sector Strategy					unfunded	72700 - Hospitality/Catering-
							Sum output 4: <u>USD 230,760</u>

	<p>2.5 Development of a Indicator and M&E framework for the Governance Sector</p>													
	<p>a) Design of outcome indicator framework in accordance to sector strategy indicators and MGDS II</p>	X												
	<p>b) Integration of Governance Indicators and data into MASEDA Database</p>	X												
	<p>c) Communication and resource mobilization Strategy</p>	X												

2.6 Management costs											
a) NEX + HACT-Audit	X										3,000
b) Insurance Costs	X	X	X	X	X	X	X	X			2,000
c) Communication	X	X	X	X	X	X	X	X			5,000
d) IP Review Meeting& UNDP Training	X	X	X	X	X	X	X	X			2,500
Total for UNDP/TRAC											732,330.00
Total for ONE UN FUND (incl. \$ 9,926.01 for 7 % GMS)											138,943.00
Total for Irish Aid (incl. \$ 14,826.02 for 7 % GMS)											211,800.28
SUB-TOTAL											1,083,073.28